

## CORPORATE AND CUSTOMER SERVICES PORTFOLIO HOLDER'S MEETING

THURSDAY, 18 OCTOBER 2012

### DECISIONS

Set out below is a summary of the decisions taken at the Corporate and Customer Services Portfolio Holder's Meeting held on Thursday, 18 October 2012. Decisions made by the Portfolio Holder will be subject to call-in. Recommendations made to the Cabinet or to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact .

#### 1. STRATEGIC RISK REGISTER

The Corporate and Customer Services Portfolio Holder

**AGREED** The Strategic Risk Register and Matrix.

**Other Options Considered:** The Portfolio considered whether to

- Add to, delete from, or make other changes to the risks, in terms of either the title or detail of the risks or control measures.
- Alter the assessment of risks, in terms of either their impact or likelihood.

**Reason For Decision:** The Strategic Risk Register and Matrix forms the record for corporate risks the Council currently faces in the delivery of services and the achievement of strategic aims, together with control measures to address assurance over the risks.

#### 2. CORPORATE SERVICES - AGREEMENT OF SERVICE PRIORITIES FOR 2013/14

The Corporate and Customer Services Portfolio Holder

**AGREED** the emerging priorities set out in the Appendix to the report as the basis of the development of the Corporate Services service plan for 2013/14, noting that resource requirements will be incorporated as part of the review of the Medium Term Financial Strategy (MTFS) and development of detailed estimates.

**Other Options Considered:** The Portfolio Holder was invited to alter or amend priorities, having regard to the policy context within which the service operates and to the needs of the customers.

**Reason For Decision:** To enable Portfolio Holder endorsement for service priorities to inform the development of 2013/14 service plans.

#### 3. MEMBER DEVELOPMENT UPDATE

The Corporate and Customer Services Portfolio Holder

**AGREED** that a questionnaire should be sent to all Councillors asking them about their training needs in order to update/create Personal Development Plans for all councillors on the understanding that the resulting data will then be collated and used to inform the Member Development Programme for 2013/14.

**Other Options Considered:** To consider using the existing data to shape the Member

Development Programme for 2013/14, on the basis that flexibility exists to organise additional training on request.

**Reason For Decision:** To inform the Member Development Programme for 2013/14.